



“Preparing for Faculty Job Applications” Workshop Series

A participatory workshop series focused on the academic job market

Sponsored by:

Graduate and Professional Student Council

Graduate Center

Office of Instruction and Assessment

Postdoctoral Affairs

Think Tank

Register @ <https://tinyurl.com/jobmarketSP2019>

- For anyone pursuing a college faculty position at any institution type.
- Participants are encouraged to bring a laptop or internet-capable device.
 - Resources will be shared for all workshops.
 - Refreshments will be provided!

1. Developing your Teaching and Research Statements (February 5, 2019)

Time: Noon to 1pm

Venue: Graduate Center and Postdoctoral Affairs Classroom, 1600 E 1st St

Teaching and research statements represent core elements of the faculty job application, as they communicate not only what you can do, but also who you are. In this workshop, participants will engage in individual exercises and group discussions to begin to develop or refine the Teaching and Research Statement. Further, as colleges and universities are increasingly requesting evidence of teaching effectiveness as part of these applications, participants will also discuss what evidence is appropriate to include and how to present Teacher Course Evaluations or other student ratings.

2. Creating ePortfolios and an Online Presence (February 12, 2019)

Time: Noon to 1pm

Venue: Graduate Center and Postdoctoral Affairs Classroom, 1600 E 1st St

Building and maintaining a professional online presence is becoming a necessity for an academic career. Part of an academic identity is a cohesive and comprehensive professional portfolio, which often includes a teaching philosophy statement, representative sample of instructional materials, research materials, and evidence of teaching effectiveness. In this workshop, we will discuss the purpose and characteristics of an effective professional portfolio, strategies for an engaging portfolio design, and share examples of online portfolios.

3. Writing Diversity Statements (February 19, 2019)

Time: Noon to 1pm

Venue: Graduate Center and Postdoctoral Affairs Classroom, 1600 E 1st St

With growing awareness of diversity and accessibility issues, more and more educational institutions ask for explicit statements by their instructors and researchers about their diversity-responsive beliefs and practices. In the light of the AAC&U inclusive excellence initiative, this workshop will focus on promoting and articulating inclusive and diversity-responsive teaching, research, and service. After a brief introduction to “inclusive excellence,” the workshop will systematically guide you through conceptualizing and drafting (or revising) a diversity statement by alternating individual writing exercises and brief discussions. You are encouraged but not required to bring a first draft or outline with you.

4. Preparing for the Academic Job Interview (February 26, 2019)

Time: Noon to 1pm

Venue: Graduate Center and Postdoctoral Affairs Classroom, 1600 E 1st St

For any college faculty position, job interviews not only involve fielding questions about teaching experience from various stakeholders, but also commonly include teaching demonstrations that range from a short audition to guest teaching in actual courses. For faculty positions that also involve research, questions about research and a research talk are expected. In this workshop, participants will engage in individual exercises and group discussions to plan for an academic job interview, including practice answering actual interview questions. Strategies for how to successfully plan for the teaching demonstration and research talk will be discussed, particularly those that involve guest teaching in actual classes.

For questions, please contact Erin Dokter (edokter@email.arizona.edu).

